Job vacancy Announcement

Terms of Reference (TOR) for Regional project Coordinator for Amhara and Oromia

Project/Program Title: REDD+ Investment Program in Ethiopia

Duration: One year, with a possibility of extension upon individual performance and availability of additional funding.

Expected Start Date: Immediately after concluding the contract agreement

Back ground

The Federal Democratic Republic Government of Ethiopia is committed to reduce greenhouse gases emission from deforestation and forest degradation, conservation of forest stock, sustainable management of forests and enhancement of forest carbon stock (REDD+) within the context of Ethiopian Climate Resilient Green Economy (CRGE) strategy. Under this framework, the government has also developed a ten year forest sector development program (FSDP) and a national REDD+ strategy to guide forest sector development in the country.

In order to implement these strategies, the REDD+ Investment Program (RIP) is initiated and under implementation since 2017. The Program has three components -forest protection (DD), Afforestation reforestation (AR) and Forest sector Transformation Unit (FSTU) together contributing towards Emission Reduction, forest restoration and overall forest sector development. Another program, Catalyzing Forest Sector Development (CFSD) is also being implemented to accelerate institutional and technology development by operating in five regional states (Amhara, Beneshangul Gumuz, oromia, somialia, SNNRS and Tigrai regions) and other national and international partners.

For this purpose, the Environment, Forest and Climate Change Commission (EFCCC) plans to recruit regional program coordinators for Amhara and Oromia regional states. The coordinators are required to coordinate the implementation of RIP and forest sector development projects in Amhara and Oromia regions. They are expected to report to the RIP-AR and RIP-DD Program Coordinators at the Federal Environment, Forest and Climate Change Commission. The regional coordinators will also work closely with responsible parties at regional level including regional administrators, environment and forest authorities, Agriculture bureaus, Finance bureaus, and other relevant agencies including NGOs

Overall responsibilities:

The program Coordinator at the regional level has the authority to run the program on a day-to-day basis within the scope of the program activities in the specific region The program Coordinators' prime responsibility is to ensure that the project produces the results specified in the project document for the specific region, to the required standard of quality and within the specified constraints of time and cost. The Regional program Coordinator will play a coordinating function between the regional implementing institutions and EFCCC.

Specific responsibilities include:

• Coordinate, facilitate, support and monitor the RIP and CFSDP being implemented in the regions,
• Ensure RIP DD and A/R implementation complies with the international REDD+ requirements such as the MRV system, the reference levels, the benefit sharing structure and dispute resolution mechanisms;
• Handle the project related financial administration and monitor project budget and track expenditures/transactions
• Take responsibility and leadership to initiate, manage, and coordinate various activities, such as activity and budget planning, M&E and preparing periodic reports on RIP and CFSDP implementation;
• Organize meetings, workshops and capacity building trainings with relevant stakeholders as appropriate;

• Enable and support dissemination of best practices, good results and findings related to DD and A/R implementation to stakeholders at the regional and wereda levels, including non-government stakeholders;
• Report periodically to different stakeholders (including government, donors, private sector and civil society) on the progress of the REDD+ and forest sector development.
• Support and liaise with the regional REDD+ Steering Committee and Technical Working Group, and will be in charge of ensuring that the activities to be implemented by each agency and consultants are in synergy, and will take a proactive role to ensure that benchmarks are achievable.
• Prepare the projects Quarterly and Annual Progress Reports (progress against planned activities, update on Risks and Issues, expenditures) and submit the reports to federal project coordination units, NPC of EFCCC
• Manage and Monitor financial resources and accounting to ensure accuracy and reliability of financial disbursements and reports
• Mobilize goods and services to initiate activities on the ground according to the action plan
• Provide direction and guidance project team/responsible party (ies);
• Manage and monitor the programme risks as initially identified in the Program and submit new risks to the Programme Steering Committee, regional bodies and NPC for consideration and decision on possible actions if required; update the status of these risks by maintaining the Program Risk Log
• Implement other activities as requested from the federal program coordination office.

REQUIRED SKILLS, COMPETENCIES AND EXPERIENCE

• A minimum of Master's degree or equivalent in Forestry, Natural Resources Management, Environmental science, Environment and Development or related fields.
• A minimum of 10 years of professional or equivalent experience in development, and project/program management.
• Experience in project implementation in Ethiopia.
• Proven ability to plan, organize and effectively implement activities.
• Experience in coordination and ability to work in teams, as well as in complex environments.
• Good communications skills, including fluency in English and the respective regional working languages
• Understanding of government functioning.
• Experience in dialogue processes between Government and civil society, and on consensus building.
• Knowledge of REDD+, national forest sector development and climate change is an asset.

DURATION

The Regional REDD+ Project Coordinator will be recruited initially for a period of 12 months, to be extended based on performance.

Salary: Negotiable

Date of registration:- Ten (10) working days from the time of announcement.

Place of registration:- Interested and qualified applicants are invited to apply in person to human resource department of Amhara & Oromia REDD+ Project office at Bahirdar and Addis ababa Respectively.

Address:- For Amhara Environment, Forest and wildlife conservation and Development Authority REED+ Project Office

For Oromia Environment, Forest and Climate Change Authority REDD+ Project office.

Environment, Forest and Climate Change Commission

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